



# KILGRASTON

## SUMMER SCHOOL

LANGUAGE TUITION · CULTURAL EXPERIENCE

### Terms and Conditions 2022

#### Booking & Payment

It is advised that you make your booking as early as possible, as places on certain courses and activities are strictly limited. Confirmation of booking is subject to the payment of a deposit - £200. The balance of fees should be paid no later than Sunday 5<sup>th</sup> June 2022, 4-weeks prior to the start date of the Summer School. Any booking made after this date must be paid in full within 21 days of invoice.

Any course payment made will require you to quote your booking reference number, which will be given on your invoice.

#### Cancellation

All cancellations must be made via email to [summerschool@kilgraston.com](mailto:summerschool@kilgraston.com). Cancellations will take effect from the date we receive the email.

We understand that current circumstances are difficult and can change very quickly. If we have to cancel the Summer School for any reason relating to COVID 19, we will offer a full refund, including deposit, or a credit transfer to any bookings made at that time, no matter how close to the course start date. If a student has to cancel due to any COVID restrictions put in place by either their home government or the UK government, we will offer a full refund including deposit.

General non-COVID related cancellations, including instances when a visa application is rejected, will be given a refund, minus the deposit, if made by Sunday 5<sup>th</sup> June 2022. Any cancellations made after this date will be charged the full course fee.

Refunds will be paid within four weeks of your providing us with bank details and signed authorization that the refund should be paid to that account.

#### Insurance

All students must arrange and show proof of appropriate medical, travel and personal insurance. Please follow your home government's advice on the appropriate insurance needed for travel to the UK. Students are not insured by the school against accidents, illness, theft or loss of personal effects, and the school accepts no responsibility in the event of such occurrences.

#### Student age-range

Although we advertise that students can attend aged 8 – 17, please be assured that in all activities, students will be grouped according to their age, and in the accommodation will be sharing a room with someone aged within a maximum of a 2-year age-difference.

#### Unsupervised time



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Whilst Junior students (8– 12 years) will be supervised at all times, there may be some unsupervised time for Senior students, such as during free-time between the end of lunch and the start of activities, moving between classrooms, going to the village shop on Sundays, or whilst souvenir shopping during trips. If you do not wish your child to be given unsupervised time, please state so on the booking form.

### Rules and regulations

The Summer School rules, outlined below, are designed to ensure that all students and staff are safe during their time with us, and that the Summer School remains free of any unpleasant, intimidating and aggressive behaviour.

The breach of any rule stated below will be thoroughly investigated, and may result in dismissal from the course. Furthermore, any student who breaks the law or who displays physically or sexually aggressive behaviour will face instant dismissal from the Summer School. Should this occur, the student will be withdrawn from the course with immediate effect and will need to return home at the parents' expense at the earliest possible opportunity.

### Summer School Rules:

1. Students are expected to attend and engage in all classes, activities, meals and excursions.
2. Any damage to property, equipment and rooms will be charged to the student.
3. Gratuitous or willful damage to school property, public property or other students' property may result in dismissal from the course.
4. Consumption or possession of drugs or alcohol will result in dismissal from the course.
5. Smoking is not permitted in any of the school buildings or in the school grounds.
6. Racist, sexist, homophobic, trans-phobic or intimidating behaviour towards another student or member of staff will result in dismissal from the course.
7. Girls and boys are not permitted into each-others' boarding houses, and may only mix in the designated social areas.
8. Any student who leaves their boarding house after lights out without adult supervision may be dismissed from the course.
9. Personal mobile phones must be turned off all during lessons, activities and social programme events. Our mobile phone policy can be found on our website.



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Please see the 'Policies' section of our website for Kilgraston Summer School's full list of policy documentation.

*We reserve the right to make any changes or alterations to any aspect of the course in the event of COVID restrictions, adverse weather conditions, or other factors beyond our control.*

Document reviewed	
26 <sup>th</sup> September 2020 - updated	Summer School Course Director (DD)
6 <sup>th</sup> November 2020 – section added	Summer School Course Director (DD)
22 <sup>nd</sup> February 2021 – updated	Summer School Course Director (DD)
6 <sup>th</sup> September 2022 – updated	Summer School Course Director (DD)

